

# AMERICAN SOCIETY OF SAFETY ENGINEERS

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July 20, 2016

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2016-17

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Dennis Hudson, J.D.  
American Society of Safety Engineers  
Park Ridge, IL

{INSERT NAME AND ADDRESS}

Re: Notice of Data Breach

Dear {INSERT NAME}

The American Society of Safety Engineers (“ASSE”) greatly values our relationship with our members. We also respect the privacy and security of the information you entrust to us, which is why we are writing to notify you of an incident that could potentially impact your personal information.

### What Happened

ASSE contracts with various vendors to provide services to our members. We contracted with a telemarketing firm (the “Telemarketer”) to contact individuals about their ASSE membership. On June 17, 2016, the Telemarketer notified ASSE that the Telemarketer had been the victim of a ransomware attack on its computer systems. The Telemarketer advised ASSE the attack on their systems took place on April 22, 2016 and lasted until April 24, 2016. The Telemarketer has advised ASSE that as part of the attack they believe the attackers may have gained unauthorized access to the Telemarketer’s computer systems that contained some of your personal information. The Telemarketer has advised ASSE the attackers deleted all of the Telemarketer’s files on their system that included personal information about you, including your name and credit card number.

The attack on the Telemarketer is isolated to their systems. The Telemarketer had no access to ASSE’s systems; they only had the personal information we shared with them about ASSE members, such as names and addresses, and any credit card information you provided to the Telemarketer when renewing your ASSE membership.

The Telemarketer has advised ASSE that their investigation of this incident has not yielded any evidence that the attacker did anything with your personal information other than to delete it along with the rest of the Telemarketer’s files store on the affected system. However, they have also advised they are unable to rule out the possibility the attacker viewed or accessed your personal information.

Because we take the privacy and security of our members’ information seriously, and because the circumstances of this attack suggest an unauthorized user may have had access to the Telemarketer’s computer systems containing your personal information, we are writing to you out of an abundance of caution to advise you of this situation, and to provide you with information to allow you to take necessary steps to protect your information should you consider it necessary to do so.

### What Type of Information Was Involved

The information that may have been accessible included your name, address, membership or account number, phone number and credit card information, including your credit card number, CVV number and credit card expiration date.

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### **What We Are Doing**

Upon learning of the attack on the Telemarketer's systems, ASSE took action to contact the Telemarketer to investigate the facts of the incident. The Telemarketer has advised ASSE that once they discovered the attack they launched an investigation, which included hiring a third party forensic investigator. The Telemarketer has advised they have also reported the incident and all pertinent details to the Federal Bureau of Investigation ("FBI") and believes the FBI is also investigating. ASSE is now advising all individuals whose personal information may have been affected by this attack. We are also taking the necessary steps to terminate our relationship with the Telemarketer.

### **What You Can Do**

ASSE takes the privacy and security of your personal information very seriously, and appreciates your understanding regarding the circumstances of this incident. Because of this incident, and to assist you in protecting your information, we have contracted with ID Experts to provide you with one (1) year of credit monitoring services, at no cost to you. To obtain the credit monitoring services, please visit [www.IDExpertsCorp.com/Protect](http://www.IDExpertsCorp.com/Protect) and provide the following enrollment code: [REDACTED]. If you need additional assistance enrolling, please contact ID Experts at 800-939-4170. The deadline to enroll is [REDACTED], 2016.

Additionally, we recommend that you remain vigilant for incidents of fraud and identity theft by reviewing your account statements and credit reports closely. You may obtain a free copy of your credit report from each of the three major credit reporting agencies listed below once every 12 months by visiting <http://www.annualcreditreport.com> or calling toll-free 877-322-8228. Additionally, you can contact ID Experts to obtain credit monitoring services by visiting <https://www.myidcare.com> or calling 855-334-6150. You can also report any fraudulent activity or any suspected identity theft to proper law enforcement authorities, your state attorney general and/or the Federal Trade Commission.

### Fraud Alert and Security Freeze Information

We suggest you consider placing a fraud alert on your credit report. An initial fraud alert is free and will stay on your credit file for at least 90 days. The alert informs creditors of possible fraudulent activity within your report and requests that the creditor contact you prior to establishing any accounts in your name. If you would like to place a fraud alert on your credit report, contact any of the three credit reporting agencies using the contact information below.

In some US states, you have the right to place a security freeze on your credit file. This will prevent new credit from being opened in your name without the use of a PIN number that is issued to you when you initiate the freeze. You can obtain further information regarding security freezes from the FTC and from any of the three credit reporting agencies listed below.

Equifax	Experian	TransUnion
(800) 685-1111	(888) 397-3742	(800) 916-8800
<a href="http://www.equifax.com">www.equifax.com</a>	<a href="http://www.experian.com">www.experian.com</a>	<a href="http://www.transunion.com">www.transunion.com</a>
P.O. Box 740241	P.O. Box 9532	P.O. Box 105281
Atlanta, GA 30374	Allen, TX 75013	Atlanta, GA 30348

For Maryland and North Carolina residents, the following sources can also help you avoid identity theft:

### **Federal Trade Commission**

Visit the FTC website at [www.ftc.gov](http://www.ftc.gov)

Call 1-877-ID-THEFT or

Write to:

Federal Trade Commission  
600 Pennsylvania Avenue NW  
Washington, DC 20580

**Maryland**

Visit the Maryland Office of the Attorney General website at [www.oag.state.md.us/idtheft/index.htm](http://www.oag.state.md.us/idtheft/index.htm)

Call 1-410-528-8662 or

Write to:

Consumer Protection Division

Maryland Office of the Attorney General

200 St Paul Place

Baltimore, MD 21202

**North Carolina**

Visit the North Carolina Office of the Attorney General at <http://www.ncdoj.gov/Crime.aspx> Call 1-919-716-6400 or

Write to:

Attorney General's Office

9001 Mail Service Center

Raleigh, NC 27699-9001

**California and Wyoming Residents**

State law requires us to inform you that law enforcement did not ask us to delay notification to you.

**For More Information**

ASSE welcomes you to contact us with any questions regarding this incident. If you have any questions, please call us at 847.699.2929 from 8 a.m. to 5 p.m. Central Time, Monday through Friday (excluding bank holidays), or email us at [customerservices@asse.org](mailto:customerservices@asse.org).

Sincerely,



Dennis Hudson, J.D.

Executive Director

American Society of Safety Engineers

DMS 4126968v1