





3700 West 103rd Street  
 Chicago, IL 60655  
 844-468-6798  
 (844-GOTO-SXU)  
 www.sxu.edu

P.O. Box 989728  
 West Sacramento, CA 95798-9728

<<First Name>> <<Last Name>>  
 <<Address1>>  
 <<Address2>>  
 <<City>>, <<State>> <<Zip>>  
 <<Country>>

Enrollment Code: <<ENROLLMENT>>  
 To Enroll, Scan the QR Code Below:

Or Visit:  
<https://response.idx.us/SaintXavierUniversity>

October 30, 2024

**RE: Notice of Data <<Breach/Incident>>**

Dear <<First Name>> <<Last Name>>:

Saint Xavier University (“SXU”) writes to inform you of an incident that may impact the privacy of some of your information. You are receiving this letter because you are a current or former SXU student or employee, a dependent, spouse, or beneficiary of a current or former employee, a parent or guardian of a current or former SXU student, or you previously applied for admission. This notice provides you with information about the matter, our response, and steps you can take to help protect your personal information, should you feel it appropriate to do so.

**What Happened?** In July 2023, we became aware of potential suspicious activity within our computer systems. Accordingly, we quickly took steps to contain the activity, confirm the security our systems, and begin a comprehensive investigation to determine the full nature, scope, and impact of the activity. The investigation determined that an unauthorized actor downloaded certain files stored on limited SXU systems between June 29 and July 18, 2023. In light of this unauthorized access, we conducted a thorough and time-consuming review of the identified data to determine what information was present and to whom it related for purposes of assessing potential notification obligations. Once the preliminary results of this review were identified, significant efforts were required to enrich necessary address information to further the notification assessment and process. These efforts recently concluded, and you are receiving this notification because our investigation identified that your information was present in the relevant data.

**What Information Was Involved?** The investigation determined that the files involved in this matter included your name, <<data elements>>.

**What We Are Doing.** We take this matter and the security of information in our care seriously. Upon first learning of the activity, we quickly responded, and have been working diligently to provide you with an accurate and complete notice. We also promptly notified federal law enforcement, and we also provided relevant updates to the SXU community as we worked to respond to this matter. Further, as part of our ongoing commitment to the privacy and security of personal information in our care, we continue to review and, where necessary, enhance our existing policies and procedures relating to data protection and security. We have also implemented additional security measures to mitigate risk associated with this incident and to help minimize the reoccurrence of a similar future incident. We are also providing notice of this incident to potentially impacted individuals and to relevant regulatory authorities, as required.

As an added measure, we are providing you with <<CM length>> months of complimentary access to credit monitoring services through IDX, a ZeroFox company, as well as guidance on how to better protect your information, should you feel it is appropriate to do so. Although we are covering the cost of these services, due to privacy restrictions, you will need to complete the activation process yourself.

**What You Can Do.** As a general best practice, we encourage you to remain vigilant against incidents of identity theft and fraud by reviewing your account statements and monitoring your free credit reports for suspicious activity. You may also review and consider the information in the enclosed *Steps You Can Take to Help Protect Personal Information*. There you will find additional information about the complimentary credit monitoring services we are offering and how to enroll.

**For More Information.** If you have additional questions about this incident, please call our dedicated assistance line at: 1-877-225-2116, which is available Monday to Friday, from 9:00 a.m. to 9:00 p.m. Eastern Time. You may also write to SXU at 3700 W 103rd St, Chicago, IL 60655.

Sincerely,

Saint Xavier University

## Steps You Can Take To Help Protect Personal Information

### Enroll in Monitoring Services

Scan the QR image or go to <https://response.idx.us/SaintXavierUniversity> and follow the instructions for enrollment using your Enrollment Code provided at the top of the letter. Please note the deadline to enroll is January 30, 2025.

### Monitor Your Accounts

Under U.S. law, a consumer is entitled to one free credit report annually from each of the three major credit reporting bureaus, Equifax, Experian, and TransUnion. To order a free credit report, visit [www.annualcreditreport.com](http://www.annualcreditreport.com) or call, toll-free, 1-877-322-8228. Consumers may also directly contact the three major credit reporting bureaus listed below to request a free copy of their credit report.

Consumers have the right to place an initial or extended “fraud alert” on a credit file at no cost. An initial fraud alert is a 1-year alert that is placed on a consumer’s credit file. Upon seeing a fraud alert display on a consumer’s credit file, a business is required to take steps to verify the consumer’s identity before extending new credit. If consumers are the victim of identity theft, they are entitled to an extended fraud alert, which is a fraud alert lasting seven years. Should consumers wish to place a fraud alert, please contact any of the three major credit reporting bureaus listed below.

As an alternative to a fraud alert, consumers have the right to place a “credit freeze” on a credit report, which will prohibit a credit bureau from releasing information in the credit report without the consumer’s express authorization. The credit freeze is designed to prevent credit, loans, and services from being approved in a consumer’s name without consent. However, consumers should be aware that using a credit freeze to take control over who gets access to the personal and financial information in their credit report may delay, interfere with, or prohibit the timely approval of any subsequent request or application they make regarding a new loan, credit, mortgage, or any other account involving the extension of credit. Pursuant to federal law, consumers cannot be charged to place or lift a credit freeze on their credit report. To request a credit freeze, individuals may need to provide some or all of the following information:

1. Full name (including middle initial as well as Jr., Sr., II, III, etc.);
2. Social Security number;
3. Date of birth;
4. Addresses for the prior two to five years;
5. Proof of current address, such as a current utility bill or telephone bill;
6. A legible photocopy of a government-issued identification card (state driver’s license or ID card, etc.); and
7. A copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft if they are a victim of identity theft.

Should consumers wish to place a credit freeze or fraud alert, please contact the three major credit reporting bureaus listed below:

<b>Equifax</b>	<b>Experian</b>	<b>TransUnion</b>
<a href="https://www.equifax.com/personal/credit-report-services/">https://www.equifax.com/personal/credit-report-services/</a>	<a href="https://www.experian.com/help/">https://www.experian.com/help/</a>	<a href="https://www.transunion.com/credit-help">https://www.transunion.com/credit-help</a>
1-888-298-0045	1-888-397-3742	1-800-916-8800
Equifax Fraud Alert, P.O. Box 105069 Atlanta, GA 30348-5069	Experian Fraud Alert, P.O. Box 9554, Allen, TX 75013	TransUnion Fraud Alert, P.O. Box 2000, Chester, PA 19016
Equifax Credit Freeze, P.O. Box 105788 Atlanta, GA 30348-5788	Experian Credit Freeze, P.O. Box 9554, Allen, TX 75013	TransUnion Credit Freeze, P.O. Box 160, Woodlyn, PA 19094

### Additional Information

Consumers may further educate themselves regarding identity theft, fraud alerts, credit freezes, and the steps they can take to protect your personal information by contacting the consumer reporting bureaus, the Federal Trade Commission, or their state Attorney General. The Federal Trade Commission may be reached at: 600 Pennsylvania Avenue NW, Washington, D.C. 20580; [www.identitytheft.gov](http://www.identitytheft.gov); 1-877-ID-THEFT (1-877-438-4338); and TTY: 1-866-653-4261. The Federal Trade Commission also encourages those who discover that their information has been misused to file a complaint with them. Consumers can obtain further information on how to file such a complaint by way of the contact information listed above. Consumers have the right to file a police report if they ever experience identity theft or fraud.

Please note that in order to file a report with law enforcement for identity theft, consumers will likely need to provide some proof that they have been a victim. Instances of known or suspected identity theft should also be reported to law enforcement and the relevant state Attorney General. This notice has not been delayed by law enforcement.

*For District of Columbia residents*, the District of Columbia Attorney General may be contacted at: 400 6th Street, NW, Washington, D.C. 20001; (202) 442-9828; and [oag.dc.gov](http://oag.dc.gov).

*For Maryland residents*, the Maryland Attorney General may be contacted at: 200 St. Paul Place, 16th Floor, Baltimore, MD 21202; 1-410-576-6300 or 1-888-743-0023; and <https://www.marylandattorneygeneral.gov/>. Saint Xavier University is located at 3700 W 103rd St, Chicago, IL 60655.

*For New Mexico residents*, consumers have rights pursuant to the Fair Credit Reporting Act, such as the right to be told if information in their credit file has been used against them, the right to know what is in their credit file, the right to ask for their credit score, and the right to dispute incomplete or inaccurate information. Further, pursuant to the Fair Credit Reporting Act, the consumer reporting bureaus must correct or delete inaccurate, incomplete, or unverifiable information; consumer reporting agencies may not report outdated negative information; access to consumers' files is limited; consumers must give consent for credit reports to be provided to employers; consumers may limit "prescreened" offers of credit and insurance based on information in their credit report; and consumers may seek damages from violators. Consumers may have additional rights under the Fair Credit Reporting Act not summarized here. Identity theft victims and active-duty military personnel have specific additional rights pursuant to the Fair Credit Reporting Act. We encourage consumers to review their rights pursuant to the Fair Credit Reporting Act by visiting [www.consumerfinance.gov/f/201504\\_cfpb\\_summary\\_your-rights-under-fcra.pdf](http://www.consumerfinance.gov/f/201504_cfpb_summary_your-rights-under-fcra.pdf), or by writing Consumer Response Center, Room 130-A, Federal Trade Commission, 600 Pennsylvania Ave. N.W., Washington, D.C. 20580.

*For New York residents*, the New York Attorney General may be contacted at: Office of the Attorney General, The Capitol, Albany, NY 12224-0341; 1-800-771-7755; or <https://ag.ny.gov>.

*For North Carolina residents*, the North Carolina Attorney General may be contacted at: 9001 Mail Service Center, Raleigh, NC 27699-9001; 1-877-566-7226 or 1-919-716-6000; and [www.ncdoj.gov](http://www.ncdoj.gov).

*For Rhode Island residents*, the Rhode Island Attorney General may be reached at: 150 South Main Street, Providence, RI 02903; [www.riag.ri.gov](http://www.riag.ri.gov); and 1-401-274-4400. Under Rhode Island law, individuals have the right to obtain any police report filed in regard to this event. There are approximately 24 Rhode Island residents that may be impacted by this event.