



November 4, 2022

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NOTICE OF DATA BREACH

Dear Mr. [REDACTED],

Deloitte Tax LLP (Deloitte) recently learned of an incident involving the inadvertent disclosure of certain of your personal information. The incident and other related matters are described below.

**What Happened?**

On September 30, 2022, it was discovered that documents containing [REDACTED] were inadvertently disclosed to an APC shareholder. In addition, on October 7, 2022, it was discovered that [REDACTED] were inadvertently included in the state income tax return for each of the shareholders of APC who filed individual resident income tax returns in California, Pennsylvania and Virginia. Upon further investigation, we discovered that this inadvertent disclosure occurred with respect to tax years 2013 and 2016-2020. As a result of this incident, we have no reason to believe your [REDACTED] has been improperly used. In addition, this incident does not involve the disclosure of, or have any effect on, the individual tax returns Deloitte has filed for you or the other APC shareholders.

**What Information Was Involved.**

Your [REDACTED] was inadvertently disclosed to certain other APC shareholders.

**What We Are Doing.**

To prevent such an event from occurring again, we have implemented a new process whereby your personal information will not be included in APC-related information attached to any other APC shareholders' individual income tax return.

**What You Can Do.**

In order to assist you, we have arranged to provide you a one-year membership of Experian's® IdentityWorks<sup>SM</sup> identity protection service, at no cost to you. Attached is the description of Experian IdentityWorks<sup>SM</sup> and instructions to enroll for this prepaid service. This service will send you an email alert if someone tries to apply for credit in your name with any of the three credit bureaus. You may enroll by **December 7, 2022**. We have also attached a reference guide based on guidance published by the Federal Trade Commission and other authorities to give you more information about identity theft, how to report it, and how to protect yourself.

**For More Information.**

Deloitte takes the protection of our clients' data very seriously and we regret that this error has occurred. We are committed to protecting all confidential information that is entrusted to us.

Should you have further questions about this matter, please contact me at [REDACTED].

Best regards,



Partner  
Deloitte Tax LLP

## Experian IdentityWorks<sup>SM</sup> – Credit 3B - Product description and enrollment instructions from Experian

To help protect your identity, you are being offered a one-year membership of Experian's® IdentityWorks<sup>SM</sup>. This product provides you with identity detection and resolution of identity theft. To activate your membership and start monitoring your personal information please follow the steps below:

- Ensure that you **enroll by: December 7, 2022** (Your code will not work after this date.)
- **Visit** the Experian IdentityWorks website to enroll: <https://www.experianidworks.com/3bcredit>
- Provide your **activation code:** [REDACTED]

If you have questions about the product, need assistance with identity restoration or would like an alternative to enrolling in Experian IdentityWorks online, please contact Experian's customer care team at **877.890.9332** by **December 7, 2022**. Be prepared to provide engagement number [REDACTED] as proof of eligibility for the identity restoration services by Experian.

### **ADDITIONAL DETAILS REGARDING YOUR 12-MONTH EXPERIAN IDENTITYWORKS MEMBERSHIP:**

A credit card is **not** required for enrollment in Experian IdentityWorks.

You can contact Experian **immediately** regarding any fraud issues, and have access to the following features once you enroll in Experian IdentityWorks:

- **Experian credit report at signup:** See what information is associated with your credit file. Daily credit reports are available for online members only.\*
- **Credit Monitoring:** Actively monitors Experian, Equifax and Transunion files for indicators of fraud.
- **Identity Restoration:** Identity Restoration specialists are immediately available to help you address credit and non-credit related fraud.
- **Experian IdentityWorks ExtendCARE™:** You receive the same high-level of Identity Restoration support even after your Experian IdentityWorks membership has expired.
- **Up to \$1 Million Identity Theft Insurance\*\*:** Provides coverage for certain costs and unauthorized electronic fund transfers.

*\* Offline members will be eligible to call for additional reports quarterly after enrolling*

*\*\* The Identity Theft Insurance is underwritten and administered by American Bankers Insurance Company of Florida, an Assurant company. Please refer to the actual policies for terms, conditions, and exclusions of coverage. Coverage may not be available in all jurisdictions.*

If you believe there was fraudulent use of your information and would like to discuss how you may be able to resolve those issues, please reach out to an Experian agent at **877.890.9332**. If, after discussing your situation with an agent, it is determined that Identity Restoration support is needed, then an Experian Identity Restoration agent is available to work with you to investigate and resolve each incident of fraud that occurred (including, as appropriate, helping you with contacting credit grantors to dispute charges and close accounts; assisting you in placing a freeze on your credit file with the three major credit bureaus; and assisting you with contacting government agencies to help restore your identity to its proper condition).

Please note that this Identity Restoration support is available to you for one year from the date of your enrollment for this service. The Terms and Conditions for this offer are located at [www.ExperianIDWorks.com/restoration](http://www.ExperianIDWorks.com/restoration). You will also find self-help tips and information about identity protection at this site.

## IDENTITY THEFT PREVENTION REFERENCE GUIDE

You should regularly review statements from your accounts and periodically obtain your credit report from one or more of the national credit reporting companies. You may obtain a free copy of your credit report once every 12 months by visiting <http://www.annualcreditreport.com>, calling toll-free 877-322-8228, or by completing an Annual Credit Report Request Form and mailing it to:

**Annual Credit Report Request Service**, P.O. Box 105281, Atlanta, GA 30348-5281

You can print a copy of the request form at <http://www.ftc.gov/bcp/menus/consumer/credit/rights.shtm>. You can also purchase a copy of your credit report by contacting one of the three national consumer reporting agencies:

**Equifax:** 800-525-6285 [www.equifax.com](http://www.equifax.com), Consumer Fraud Division, P.O. Box 740256, Atlanta, GA 30374

**Experian:** 888-397-3742 [www.experian.com](http://www.experian.com), Fraud Division, P.O. Box 9554, Allen, TX 75013

**TransUnion:** 800-680-7289 [www.transunion.com](http://www.transunion.com) Fraud Victim Assistance Department, P.O. Box 2000, Chester, PA 19016-2000

Review the reports carefully for inquiries from companies you did not contact, accounts you did not open, and debts that you cannot explain. Verify the accuracy of your complete name, Social Security Number, address(es), and employer(s). Notify the three consumer reporting agencies about any inaccuracies.

You should remain vigilant with respect to reviewing your account statements and credit reports, and promptly report any suspicious activity or suspected identity theft to proper law enforcement authorities, including local law enforcement, your state's attorney general and the Federal Trade Commission ("FTC"). You may contact the FTC to obtain additional information about avoiding identity theft. You may obtain information from the FTC and the consumer reporting agencies listed above about fraud alerts and security freezes. We also provide some additional information about fraud alerts and security freezes below.

**Federal Trade Commission**, Consumer Response Center, 600 Pennsylvania Avenue, NW, Washington, DC 20580, 1-877-IDTHEFT (438-4338), <http://www.ftc.gov/idtheft>

**Fraud Alerts:** A fraud alert is a consumer statement added to your credit report. This statement alerts creditors of possible fraudulent activity within your report as well as requests that they contact you prior to establishing any accounts in your name. Once the fraud alert is added to your credit report, all creditors should contact you prior to establishing any account in your name. There are also two types of fraud alerts that you can place on your credit report to put your creditors on notice that you may be a victim of fraud: an initial 90-day alert and an extended seven-year alert. You may request an initial fraud alert if you suspect you have been, or are about to be, a victim of identity theft. You may request an extended alert if you have been a victim of identity theft and provide the required documentation. To place a fraud alert, call any of the three credit reporting companies.

**Credit Freezes:** You may put a "credit freeze" (also known as a "security freeze") on your credit file so that no one can access your credit report or open new credit in your name without the use of a PIN number that you provide. Using a credit freeze may interfere with or delay your ability to obtain credit. You may also incur fees to place, lift, and/or remove a credit freeze, which generally range from \$5-20 per action. *Unlike a fraud alert, you must separately place a credit freeze on your credit file at each credit reporting company.* Please contact the three major credit reporting companies to find out more information. In addition, please note that placing a credit freeze on your credit file at one or more of the credit reporting companies will prevent you from enrolling in the Equifax Credit Watch™ product.

**New York Residents:** the Attorney General may be contacted at: Office of the Attorney General, The Capitol, Albany, NY 12224-0341; 1-800-771-7755; <https://ag.ny.gov/>.