

**From:** Chaudoir, Merideth  
**Sent:** Friday, February 9, 2024 11:26 AM  
**To:** Tondrowski, Katherine V. <[ktondrowski@kellogghansen.com](mailto:ktondrowski@kellogghansen.com)>  
**Cc:** Metivier, Jacob <[Jacob.Metivier@vermont.gov](mailto:Jacob.Metivier@vermont.gov)>  
**Subject:** Vermont Public Records Request.

Dear Attorney Tondrowski,

Our office has taken steps to gather the information you requested. To date, we have spent 10 hours staff time and 3 hours attorney time for a total of \$ 355.50.

As you are aware, my office my Office is entitled to charge a requester for the “staff time associated with complying with the request.” 1 V.S.A. § 316(c). The first 30 minutes of staff time is free. Id. Beyond 30 minutes, we follow the Secretary of State’s (SOS) Uniform Charges Schedule, available on the SOS’s website. In short, for an attorney’s time spent fulfilling your request, we charge \$0.57/minute; for other staff time we charge \$0.45/minute. Our Office requires payment prior to fulfillment of the request. Accordingly, please make the payment \$355.50 to the State of Vermont through this portal:

<https://appengine.egov.com/apps/vt/ago/onlinepayment>

Once I confirm the funds were received, we will provide the responsive information. As always, please let Jacob or I know if you have any questions.

Sincerely,  
Merideth

Merideth C. Chaudoir,  
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