WinnResidential c/o Cyberscout 1 Keystone Ave., Unit 700 Cherry Hill, NJ 08003 DB-08640



1 Montgomery Court, Jersey City, NJ 07302 201-630-0900 (T) livecitycrossing.com

March 20, 2024

RE: Notice of a Security Incident

Dear :

We are writing to inform you that WinnResidential ("Winn"), the property manager for City Crossing, has discovered that one of its employees may have had access to your personal information with the potential to use it in an unauthorized manner. We are notifying you of this incident to provide you with information on the actions that we have taken in response, resources available to you, and steps you can take to protect yourself.

What Happened?

On February 28, 2024, we learned that one of our employees at the property had access to personal information of some of our residents and had the ability to use it in an unauthorized manner. We are notifying you of this access and potential unauthorized use out of an abundance of caution.

What Information Was Involved?

Your name, address, birth certificate, Social Security Number, and income certification information may have been accessed.

What Are We Doing and What Measures Have We Taken to Remedy the Situation?

Unfortunately, even the best prepared organizations are subject to threats caused by individuals with bad intentions. In response to this incident, we have been working with the police to investigate the incident and seek to apprehend the person described above. We are also providing you with complimentary credit monitoring and identity theft protection services for a period of twelve (12) months. These services will be provided by Cyberscout through Identity Force, a TransUnion company.

What Can You Do?

In response to the incident, we are providing you with access to Single Bureau Credit Monitoring/Single Bureau Credit Report/Single Bureau Credit Score services at no charge. These services provide you with alerts for twelve months from the date of enrollment when changes occur to your credit file. This notification is sent to you the same day that the change or update takes place with the bureau. Finally, we are providing you with proactive fraud assistance to help with any questions that you might have or in event that you become a victim of fraud. These services will be provided by Cyberscout through Identity Force, a TransUnion company.

How do I enroll for the free services?

To enroll in Credit Monitoring services at no charge, please log on to https://secure.identityforce.com/benefit/winn an d follow the instructions provided. When prompted please provide the following unique code to receive services: In order for you to receive the monitoring services described above, you must enroll within 90 days from the date of this letter. The enrollment requires an internet connection and e-mail account and may not be available

to minors under the age of 18 years of age. Please note that when signing up for monitoring services, you may be asked to verify personal information for your own protection to confirm your identity.

For additional information and steps that you can take to protect yourself from identity theft, see enclosure.

What if I want to speak with Winn regarding this incident?

Representatives are available for 90 days from the date of this letter, to assist you with questions regarding this incident, between the hours of 8:00 a.m. to 8:00 p.m. Eastern time, Monday through Friday, excluding holidays. Please call the help line at 1-800-405-6108 and supply the fraud specialist with your unique code listed above.

While representatives should be able to provide thorough assistance and answer most of your questions, you may still feel the need to speak with Winn regarding this incident. If so, please call Tonya Sullivan at 617-239-4565 from 9:00 a.m. to 5:00 p.m. Eastern time, Monday through Friday.

At Winn we take our responsibilities to protect your personal information very seriously. We are deeply disturbed by this situation and apologize for any inconvenience.

Sincerely,

Michael E. Milko

Michael E. Milko, CAPS, CAM, SHCM, NAHP | WinnCompanies Executive Vice President, WinnResidential T (617) 974-3868 F (617) 595-4692 126 John Street, Suite 10, Lowell, MA 01850 <u>mmilko@winnco.com</u> www.winncompanies.com

Information about Identity Theft Protection

Monitor Your Accounts

We recommend that you regularly review statements from your accounts and periodically obtain your credit report from one or more of the national credit reporting companies. You may obtain a free copy of your credit report online at www.annualcreditreport.com, by calling toll-free 1-877-322-8228, or by mailing an Annual Credit Report Request Form (available at www.annualcreditreport.com) to Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA, 30348-5281. You may also purchase a copy of your credit report by contacting one or more of the three national credit reporting agencies listed below.

Equifax®	Experian	TransUnion ®
P.O. Box 740241	P.O. Box 9701	P.O. Box 1000
Atlanta, GA 30374-0241	Allen, TX 75013-9701	Chester, PA 19016-1000
1-800-685-1111	1-888-397-3742	1-800-888-4213
www.equifax.com	www.experian.com	www.transunion.com

When you receive your credit reports, review them carefully. Look for accounts or creditor inquiries that you did not initiate or do not recognize. Look for information, such as home address and Social Security number that is not accurate. If you see anything you do not understand, call the credit reporting agency at the telephone number on the report.

Credit Freeze

You have the right to put a security freeze, also known as a credit freeze, on your credit file, so that no new credit can be opened in your name without the use of a Personal Identification Number (PIN) that is issued to you when you initiate a freeze. A credit freeze is designed to prevent potential credit grantors from accessing your credit report without your consent. If you place a credit freeze, potential creditors and other third parties will not be able to access your credit report unless you temporarily lift the freeze. Therefore, using a credit freeze may delay your ability to obtain credit. Pursuant to federal law, you cannot be charged to place or lift a credit freeze on your credit report. Should you wish to place a credit freeze, please contact all three major consumer reporting agencies listed below.

Equifax®	Experian	TransUnion ®
P.O. Box 740241	P.O. Box 9701	P.O. Box 1000
Atlanta, GA 30374-0241	Allen, TX 75013-9701	Chester, PA 19016-1000
1-800-685-1111	1-888-397-3742	1-800-888-4213
www.equifax.com	www.experian.com	www.transunion.com

You must separately place a credit freeze on your credit file at each credit reporting agency. The following information should be included when requesting a credit freeze:

- 1. Full name, with middle initial and any suffixes;
- 2. Social Security number;
- 3. Date of birth (month, day, and year);
- 4. Current address and previous addresses for the past five (5) years;
- 5. Proof of current address, such as a current utility bill or telephone bill;
- 6. Other personal information as required by the applicable credit reporting agency;

If you request a credit freeze online or by phone, then the credit reporting agencies have one (1) business day after receiving your request to place a credit freeze on your credit file report. If you request a lift of the credit freeze online or by phone, then the credit reporting agency must lift the freeze within one (1) hour. If you request a credit freeze or lift of a credit freeze by mail, then the credit agency must place or lift the credit freeze no later than three (3) business days after getting your request.

Fraud Alerts

You also have the right to place an initial or extended fraud alert on your file at no cost. An initial fraud alert lasts 1year and is placed on a consumer's credit file. Upon seeing a fraud alert display on a consumer's credit file, a business is required to take steps to verify the consumer's identity before extending new credit. If you are a victim of identity theft, you are entitled to an extended fraud alert, which is a fraud alert lasting 7 years. Should you wish to place a fraud alert, please contact any one of the agencies listed below. The agency you contact will then contact the other two credit agencies.

Additional Information

You can further educate yourself regarding identity theft and the steps you can take to protect yourself by contacting your state Attorney General or the Federal Trade Commission. Instances of known or suspected identity theft should be reported to law enforcement, your Attorney General, and the FTC.

The Federal Trade Commission 600 Pennsylvania Avenue, NW Washington, DC 20580 1-877-ID-THEFT (1-877-438-4338) TTY: 1-866-653-4261 www.ftc.gov/idtheft

For more information about identity theft and your tax records, we recommend that you visit the IRS Taxpayer Guide to Identity Theft at <u>http://www.irs.gov</u>. You may want to consider notifying the IRS that your tax records may be at risk by completing IRS Form 14039 (Identity Theft Affidavit) which can be located at <u>http://www.irs.gov/pub/irs-pdf/f14039.pdf</u>. You will need to send Form 14039 to the IRS along with a copy of your valid government-issued identification, such as a Social Security card, driver's license, or passport to the address on the form or by faxing to 1-855-807-5720.

Detailed below are a few things to keep in mind when filing Internal Revenue Service Form 14039:

- All documents, including your identification, must be clear and legible.
- The identity theft marker will remain on your file for a minimum of three tax cycles.
- Any returns containing your Social Security number will be reviewed by the IRS for possible fraud; and,
- The marker may delay the processing of any legitimate tax returns.

You may also have the right to file or obtain a police report with your local law enforcement office if you believe you have been a victim of identity theft or fraud.

Remember to remain vigilant in reviewing your account statements, monitoring your free credit reports, and for incidents of fraud or identity theft.