

On Feb 3, 2020, at 4:21 PM, Alan Keays <akeays@vtdigger.org> wrote:

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Feb. 3, 2020

Dear Charity Clark,

Pursuant to Vermont's Public Records Act, I am seeking the following information from the state Department for Children and Families:

--Any and all records and correspondence since Jan. 1, 2014, between the Vermont Attorney General's Office and any state department or agency regarding access to records for jury selection purposes in a criminal or civil proceeding.

Because this request is in the public interest, I request that you waive any fees for filling it. If fees are assessed, please notify me before proceeding. If, after that conversation, fees are charged, please provide a detailed receipt explaining the purpose of each fee charged.

If some of this material will take longer to provide than other portions, please provide any segments of the requested information as soon as it is available. If this information is available in electronic format, please provide it in that manner. If any or all of the information can be provided by email, please do so.

Please let me know if you have any questions about this request. I trust you will respond to my request for the records within the timeframe set out in the Public Records Act.

Should you deny access to any of the records I am requesting, please provide me with a list of those records, cite the specific exemption that applies to each record or portion of the record being withheld and provide a description of the material that has been withheld.

If a record has a portion that is exempt from disclosure, the law [1 VSA 318 (e)] requires that only the exempt portion be redacted, and that a copy of the rest of the document be released, together with a notation of the specific exemption that applies to the portion withheld. In that event, please also indicate the name and title of the person responsible for the denial and, as the law requires, please inform me of the appeal procedures available to me, and the name of the person to whom an appeal may be made.

Thank you for your assistance.

Alan J. Keays
VTDigger reporter

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