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December 3, 2018

Brooks G. McArthur
Jarvis McArthur & Williams
Attorneys at Law
P.O. Box 902
Burlington, VT 05402-09

Re: Public Records Request

Dear Mr. McArthur:

I write to provide you with a more detailed cost estimate in response to your public record act request dated November 27, 2018 and which our Office received on December 3, 2018. As I mentioned on the phone, this letter is to provide you with a detailed cost estimate for your request.

We estimate that review and redactions of the 24 complaints with ~114 documents may take two or more minutes a page. Using a conservative estimate of two minutes per document, 228 minutes minus the first 30 minutes, billed at the lowest possible rate under the Secretary of State's fee schedule (\$.33 a minute) is \$65.34.

We ask that you confirm your willingness to pay the above costs before we proceed further with processing your request.

We hope the above information is helpful to you and we will wait to hear from you before proceeding further with this request.

Sincerely,

Sarah Anders

Complaint Specialist