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 P.O. Box 6336
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<<Name 1>>
 <<Name 2>>
 <<Address 1>>
 <<Address 2>>
 <<Address 3>>
 <<Address 4>>
 <<Address 5>>
 <<City>><<State>><<Zip>>
 <<Country>>

<<Date>>

Dear <<Name 1>>:

I am writing to make you aware of a recent data privacy event that may affect the security of certain employee personal information. We take this incident very seriously and are providing you with information and access to resources so that you can protect your personal information, should you feel it is appropriate to do so.

What Happened? ANSYS, Inc. recently became aware of unusual activity occurring within an ANSYS, Inc. employee mailbox. We immediately began an investigation to identify the source of the activity and to confirm the security of our network. ANSYS, Inc. worked with a third-party forensic investigator to investigate the nature and scope of this activity. On June 6, 2019, ANSYS, Inc., with the assistance of its third-party forensic investigator, confirmed unauthorized access to an ANSYS, Inc. employee email account from May 15, 2019 through May 20, 2019. On July 1, 2019, the investigation revealed that certain of your personal information contained in the ANSYS, Inc. employee mailbox may have been accessible. Unfortunately, the investigation was not able to determine which emails, if any, may have been viewed or accessed during this time period.

What Information Was Involved? The investigation determined that this event could impact certain financial information, including bank account and routing number.

What We Are Doing. The security of our employee’s information is very important to us and we apologize for any inconvenience this incident may cause. As part of our ongoing commitment to the security of the information in our care, we changed the employee’s email credentials, and are reviewing existing security measures and policies and procedures to further enhance the security of our network. We are also providing you with information about this event and about the steps you can take to protect your personal information, should you feel it appropriate to do so.

What You Can Do. We encourage you to monitor your bank statements closely and report any suspected fraud to your issuing bank. You can also review the enclosed “Steps You Can Take to Protect Your Information” for additional information about how you can protect your identity.

For More Information. We understand that you may have questions about this incident that are not addressed in this letter. If you have additional questions, please call us at (877)568-3465 Monday through Friday from 9am to 9pm ET. You can also write to us at 2600 ANSYS Drive, Canonsburg, PA 15317.

Sincerely,

Janet Lee
 Vice President, General Counsel & Secretary
 ANSYS, Inc.

Steps You Can Take to Protect Against Identity Theft and Fraud

We encourage you to remain vigilant against incidents of identity theft and fraud, to review your account statements, and to monitor your credit reports for suspicious activity. Under U.S. law you are entitled to one free credit report annually from each of the three major credit reporting bureaus. To order your free credit report, visit www.annualcreditreport.com or call, toll-free, 1-877-322-8228. You may also contact the three major credit bureaus directly to request a free copy of your credit report.

You have the right to place a “security freeze” on your credit report, which will prohibit a consumer reporting agency from releasing information in your credit report without your express authorization. The security freeze is designed to prevent credit, loans, and services from being approved in your name without your consent. However, you should be aware that using a security freeze to take control over who gets access to the personal and financial information in your credit report may delay, interfere with, or prohibit the timely approval of any subsequent request or application you make regarding a new loan, credit, mortgage, or any other account involving the extension of credit. Pursuant to federal law, you cannot be charged to place or lift a security freeze on your credit report. Should you wish to place a security freeze, please contact the major consumer reporting agencies listed below:

Experian
PO Box 9554
Allen, TX 75013
1-888-397-3742
www.experian.com

TransUnion
P.O. Box 2000
Chester, PA 19016
1-888-909-8872
www.transunion.com

Equifax
PO Box 105788
Atlanta, GA 30348-5788
1-800-685-1111
www.equifax.com

As an alternative to a security freeze, you have the right to place an initial or extended “fraud alert” on your file at no cost. An initial fraud alert is a 1-year alert that is placed on a consumer’s credit file. Upon seeing a fraud alert display on a consumer’s credit file, a business is required to take steps to verify the consumer’s identity before extending new credit. If you are a victim of identity theft, you are entitled to an extended fraud alert, which is a fraud alert lasting seven years. Should you wish to place a fraud alert, please contact any one of the agencies listed above.

You can further educate yourself regarding identity theft, fraud alerts, security freezes, and the steps you can take to protect yourself, by contacting the consumer reporting agencies, the Federal Trade Commission, or your state Attorney General.

The Federal Trade Commission can be reached at: 600 Pennsylvania Avenue NW, Washington, DC 20580, www.identitytheft.gov, 1-877-ID-THEFT (1-877-438-4338); TTY: 1-866-653-4261. The Federal Trade Commission also encourages those who discover that their information has been misused to file a complaint with them. You can obtain further information on how to file such a complaint by way of the contact information listed above. You have the right to file a police report if you ever experience identity theft or fraud. Please note that in order to file a report with law enforcement for identity theft, you will likely need to provide some proof that you have been a victim. Instances of known or suspected identity theft should also be reported to law enforcement and your state Attorney General. This notice has not been delayed by law enforcement.

For North Carolina residents, the Attorney General can be contacted at 9001 Mail Service Center, Raleigh, NC 27699-9001, 1-877-566-7226 or 1-919-716-6400, www.ncdoj.gov.

For Maryland residents, the Attorney General can be contacted at 200 St. Paul Place, 16th Floor, Baltimore, MD 21202, 1-888-743-0023, www.oag.state.md.us.