

Grant Street Asset Management

[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]

RE: Important Data Security Notification

Dear [REDACTED],

We are contacting you regarding a data security incident involving Grant Street Asset Management employee emails that occurred between March 11 and June 22, 2021.

Upon discovering the data security incident, we immediately shut down access to the affected email server and have been diligently investigating the circumstances and scope of the incident since that time. Our investigation revealed that the incident involved your name and along with other personal identifying information. Examples of personal identifying information could include Social Security numbers, bank account numbers, financial account login information, medical information, and state ID numbers. As a result, your personal information may have been potentially exposed to others. You may be receiving this notice because your name and Social Security number appeared in general military records distributed prior to the year 2000.

Please be assured that we take this very seriously. We have taken every step necessary to address the incident and are committed to protecting the information that you have entrusted to us. There was no evidence of copying or bulk export of any of the affected data and no other systems were penetrated. There has been no evidence of misuse of personal identifying information from the affected data. All of our computer systems, including our email server, have since been migrated to a secure Microsoft cloud server.

You have rights under the federal Fair Credit Reporting Act to, among other things, obtain information about you on file with a consumer reporting agency, dispute inaccurate information on your credit report, have inaccurate, incomplete, or unverifiable information removed from your credit report, and obtain a freeze on your credit report.

As a precautionary measure, we are providing you with an entitlement to identity theft protection services from NortonLifeLock, free of charge, for **one year**. This **LifeLock Defender™** identity theft protection includes:

- **Credit Monitoring** that can alert you to new or suspicious activity related to your credit file; and

- **24/7 Live Member Support**, which will provide Identity Protection Agents to answer your questions.

To activate these services, please follow the instructions on the next page before May 31, 2022.

Please also review the attachment to this letter “Steps You Can Take to Further Protect Your Information” for more information.

We sincerely apologize for this incident and regret any inconvenience it may cause you. If you have any questions or concerns about the data security incident or your personal information that may have been affected, you may contact us at (412) 504-0412 or dataincident@gsaminc.com.

Sincerely,



Steps You Can Take to Further Protect Your Information

Credit Monitoring and Identity Theft Recovery Services

To activate your membership online and get protection at no cost to you:

1. In your web browser, go directly to **www.LifeLock.com**. Click on the yellow “**START MEMBERSHIP**” button (*do not attempt registration from a link presented by a search engine*).
2. You will be taken to another page where, below the FOUR protection plan boxes, you may enter the **Promo Code:** [REDACTED] and click the “**APPLY**” button.
3. On the next screen, enter your **Member ID:** [REDACTED] and click the “**APPLY**” button.
4. Your complimentary offer is presented. Click the red “**START YOUR MEMBERSHIP**” button.
5. Once enrollment is completed, you will receive a confirmation email (*be sure to follow ALL directions in this email*).

Alternatively, to activate your membership over the phone, please call: 1-800-899-0180

You will have until May 31, 2022 to enroll in this service.

Copy of Credit Report

We advise that you remain vigilant and monitor free credit reports. You may obtain a free copy of your credit report from each of the three major credit reporting agencies. Typically, you can request your credit report once every 12 months by visiting <http://www.annualcreditreport.com>, calling toll-free 877-322-8228, or by completing an Annual Credit Report Request Form and mailing it to Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA 30348-5281. You can print a copy of the request form at <https://www.annualcreditreport.com/manualRequestForm.action>. Or you can elect to purchase a copy of your credit report by contacting one of the three national credit reporting agencies. Contact information for the three national credit reporting agencies for the purpose of requesting a copy of your credit report or for general inquiries is provided below:

Experian
P.O. Box 4500
Allen, TX 75013
1-888-397-3742

www.experian.com/consumer

Equifax
P.O. Box 740256
Atlanta, GA 30374
1-888-548-7878

www.equifax.com

TransUnion
P.O. Box 2000
Chester, PA 19022
1-800-916-8800

www.transunion.com/customer-support/contact-us-consumers

Freeze Credit Report

You have the right to put a security freeze on your credit file. This will prevent new credit from being opened in your name without the use of a PIN number that is issued to you when you initiate the freeze. A security freeze is designed to prevent potential creditors from accessing your credit report without your consent. As a result, using a security freeze may interfere with or delay your ability to obtain credit.

You must separately place a security freeze on your credit file with each credit reporting agency. In order to place a security freeze, you may be required to provide the consumer reporting agency with information that identifies you including your full name, Social Security number, date of birth, current and previous addresses, a copy of your state-issued identification card, and a recent utility bill, bank statement or insurance statement. Contact information for the three national credit reporting agencies for the purpose of freezing your credit report is provided below:

Experian	Equifax	TransUnion
1-888-397-3742	1-800-685-1111	1-888-909-8872

Fraud Alert

You may want to consider placing a fraud alert on your credit report. An initial fraud alert is free and will stay on your credit file for at least 90 days. The alert informs creditors of possible fraudulent activity within your report and requests that the creditor contact you prior to establishing any accounts in your name. Or, to place a fraud alert on your credit report, contact any of the three credit reporting agencies identified above. Additional information is available at <http://www.annualcreditreport.com>.

Additional Free Resources on Identity Theft

You may wish to review the tips provided by the Federal Trade Commission on how to avoid identity theft. For more information, please visit <http://ftc.gov/idtheft> or call 1-877-ID-THEFT (877.438.4338). A copy of Taking Charge: What to Do if Your Identity is Stolen, a comprehensive guide from the FTC to help you guard against and deal with identity theft, can be found on the FTC's website at <http://www.ftc.gov/bcp/edu/pubs/consumer/idtheft/idth04.shtm>. The FTC Headquarters is located at 600 Pennsylvania Avenue, NW, Washington, DC 20580.